****

**Concentration of Employees**

Please complete the following information for each workplace.

|  |  |
| --- | --- |
| Name |  |
| Federal Tax ID |  |
| DBA |  |
| Unit |  |
| Workplace |  |
| Address |  |

|  |
| --- |
| **Contact Information** |
| **Corporate** Contact |
| Phone |
| Email |
| **Billing** Contact |
| Phone |
| Email |
| **Claims** Contact |
| Phone |
| Email |
| **Workplace** Contact |
| Phone |
| Email |

**Completion of the following information is essential to coverage. Please complete and return the information as soon as possible.**

|  |  |  |
| --- | --- | --- |
| **Total number of employees at this workplace location** |  | If only one shift, list the total number of employees. |
| **Total number of employees on the largest shift at this location** |  |
| **Business Category** Check the (one) box that best describes the business at this location. | | |

|  |  |  |  |
| --- | --- | --- | --- |
| * Manufacturing | * Construction |  Management Company | * Health Care/Social Assistance |
|  Utilities |  Education Services | * Accommodations/Food Service |  Real Estate/Rental/Leasing |
| * Information | * Wholesale Trade | * Professional/Scientific/Technical |  Agriculture/Forestry/Fishing |
| * Retail Trade | * Finance/Insurance |  Transportation/Warehousing |  Arts/Entertainment/Recreation |

 Admin/Support/Waste Mgmt/Remediation Svc  Other (explain)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Number of stories in building at this location** | | | |  |  |
| **Number of stories occupied at this location** (by policyholder) | | | |  |  |
| **Occupancy type** |  **Own** |  **Lease** |  **Unknown** |  |  |
| **Construction type**  **Wood frame**  **All metal** **Steel frame**  **Reinforced concrete**  **Concrete brick/block** | | | | | |

**Completed by - Name : Email: Title: Date:**

If there are any questions feel free to contact ClearPath Mutual at 1-800-367-5372. Please return this form as soon as possible via fax at 502-894-0066, or mail to: ClearPath Mutual, 200 Executive Park, Louisville, KY 40207.

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